

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
April 9, 2024
6:00 pm
Council Chambers

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES/NOTES
 - 1. Council Committee Minutes
 - March 26, 2024
 - 2. Council Meeting Minutes
 - March 26, 2024
- D. UNFINISHED BUSINESS
- E. BUSINESS ARISING FROM THE MINUTES
 - a) BTG Energy – Information
 - b) Municipal Energy Project Lead – Invited to tree planting day May 1 and 2, 2024
 - c) *(Oldman River Brewery in Closed)*
 - d) Patton Park Society – Request for paved pathway
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
 - 1. Councillor Tony Bruder – Division 1
 - WBRA March Update
 - 2. Councillor Rick Lemire – Division 2
 - 3. Reeve Dave Cox– Division 3
 - 4. Division 4 – vacant
 - 5. Councillor John MacGarva – Division 5
- G. ADMINISTRATION REPORTS
 - 1. Operations
 - a) Public Works Operational Report
 - Report from Public Works dated April 3, 2024
 - Schedule A – Operations Report
 - Schedule B – Shop/Fleet Report
 - b) Utilities & Infrastructure Report
 - Report from Utilities & Infrastructure dated April 4, 2024
 - 2. Finance
 - 3. Planning and Community Services
 - a) Bylaw No. 1349-23 (Land Use Bylaw Update)
 - Report from Development dated April 3, 2024
 - 4. Municipal
 - a) CAO Report
 - Report from Administration, dated April 4, 2024
 - b) QUEST Net Zero Communities Accelerator Benchmark Score
 - Report from Municipal Energy Projects dated March 20, 2024
- H. CORRESPONDENCE

1. For Action

- a) Tourism Assessment Survey for Lethbridge
 - Survey available until May 13, 2024
- b) Beaver Mines Community Association Spring Clean Up
 - Request from Community Association

2. For Information

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Oldman River Brewery; Request for Testing Relief Costs - FOIP Sec. 16.1

K. ADJOURNMENT

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, March 26, 2024 2:00 pm
Council Chambers

Present: Reeve Dave Cox, Deputy Reeve John MacGarva, and Councillors Tony Bruder and Rick Lemire.

Staff: CAO Roland Milligan, Public Works Manager Patrick Gauvreau, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon, Municipal Energy Project Lead Tristan Walker, and Executive Assistant Jessica McClelland.

Prior to the start of the meeting, CAO Roland Milligan introduced the MD's new Health and Safety Specialist, Michelle Stuart.

Reeve Dave Cox called the meeting to order, the time being 2:00 pm.

1. Approval of Agenda

Councillor Tony Bruder

Moved that the agenda for the March 26, 2024 be approved as presented.

Carried

2. Delegations

a) BTG Energy (Captus Generation)

BTG Energy attended the meeting to introduce themselves, and their pursuit of a special opportunity to develop a unique, clean power hub in southwestern Alberta called Captus Generation. They feel this will add value to natural gas and produce needed carbon-neutral electricity for Alberta's energy future. It can potentially become an economic boost for the Pincher Creek area.

Members Harry Andersen, Mark Taylor, Paul Connolly and Tamille Beynon overviewed what Carbon Capture and Sequestration (CCS) is, and what it could mean for the community.

Members of BTG Energy left the meeting at this time, the time being 2:53 pm.

b) Municipal Energy Project Lead

Tristan Walker attended the meeting at this time to discuss with Council the upcoming opportunity for a tree-planting day with the elementary schools in Pincher Creek. This was a recommendation as part of the Climate Risk Assessment and Adaptation Plan. Council has been invited to attend to assist and take part at the event on May 1 and 2.

Tristan Walker left the meeting at this time, the time being 2:59 pm.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, MARCH 26, 2024

c) Oldman River Brewery

Adam and Brittany Wilgosh, with the Oldman River Brewery, attended the meeting at this time. In 2020, they received a letter from the MD instructing that the wastewater streams would no longer be released into the Lundbreck sewage lagoon. At that time, they were encouraged by the MD to employ the services of a wastewater consultant to work on our behalf with the engineering firm representing the MD.

In 2021, they hired a wastewater consultant specializing in Brewery wastewater systems to help them implement a solution. The MD of Pincher Creek could not provide Oldman River Brewing with any information regarding effluent loads to enable them to create a plan for the wastewater disposal system. Since October 2020, they have spent \$36,300 on water removal and the additional expense of installing a wastewater handling system in the facility without understanding the outcome. Adam and Brittany are asking the MD to cover the costs of the testing, Council will discuss at the next Council meeting.

Adam and Brittany left at this time, the time being 3:19 pm.

d) Patton Park Society

Dennis and Rose Olsen, and Steve Kaack attended the meeting to discuss Patton Park in Lundbreck. Dennis reviewed the park society's history, accomplishments, and future plans. The Society has recommended bathroom upgrades, roof repairs, west dugout repairs, possible repairs and upgrades of the outer barbed wire fencing, and mature tree trimming for this year. They requested that a central roadway in the parking lot would complete a circular walking pathway around the hamlet and that it be paved. Council will review at the next Council meeting.

Patton Park members left the meeting at this time, the time being 4:25 pm.

3. Closed Session

Councillor John MacGarva

Moved that Council move into closed session to discuss the following, the time being 4:34 pm.

- a) Public Works Call Log – FOIP Sec. 24.1
- b) Draft Snow Removal Policy - FOIP Sec. 24.1
- c) Resident Discussion with Council – FOIP Sec. 17.1

Councillor John MacGarva

Moved that Council move out of closed session, the time being 5:31 pm.

Carried

4. Round Table

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, MARCH 26, 2024

5. Adjournment

Councillor Tony Bruder

Moved that the Committee Meeting adjourn, the time being 5:32 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
MARCH 26, 2024

9822

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, March 26, 2024 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Dave Cox, Deputy Reeve John MacGarva, and Councillors Tony Bruder, Rick Lemire.

STAFF CAO Roland Milligan, Public Works Manager Patrick Gauvreau, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.

Reeve Dave Cox called the meeting to order at 6:02 pm.

A. ADOPTION OF AGENDA

Councillor Rick Lemire 24/147

Moved that the agenda for March 26, 2024 be amended to include:

Operations:

b) Utilities and Infrastructure Report

AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1) Council Committee Meeting Minutes – March 12, 2024

Councillor Rick Lemire 24/148

Moved that the minutes of the Council Committee Meeting of March 12, 2024 be approved as presented.

Carried

2) Council Meeting Minutes – March 12, 2024

Councillor Tony Bruder 24/149

Moved that the minutes of the Council Meeting on March 12, 2024 be approved as presented.

Carried

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

a) RCMP for CNP and Pincher Creek

Councillor Tony Bruder 24/150

Moved that the presentation from the RCMP for CNP and Pincher Creek from March 12, 2024 be received as information.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 March 26, 2024

b) Pincher Creek Curling Club

Councillor Rick Lemire 24/151

Moved that administration be directed to draft a letter to the Pincher Creek Curling Club stating that at this time the MD would not be appointing a Council member to the building committee but that we would appreciate copies of the minutes from the committee in order to stay up to date;

AND THAT if there are items the MD can assist with in-kind found during the building process, that the committee contact the MD.

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - RCMP Town Hall
 - Landowner Concerns Regarding Kayakers Trespassing
2. Councillor Rick Lemire – Division 2
 - ICF Survey
3. Reeve Dave Cox– Division 3
 - RMA Convention
4. Division 4 – VACANT
5. Councillor John MacGarva – Division 5
 - Pincher Creek Chamber AGM
 - RCMP Town Hall
 - RMA

Councillor Rick Lemire 24/152

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

1. Operations
 - a) Public Works Operations Report

Councillor John MacGarva 24/153

Moved that Council receive the Public Works Operations Report, including Schedule A – Operations Report, and Schedule B – Shop/Fleet Report, for the period March 6, 2024 to March 21, 2024 as information.

Carried

- b) Utilities & Infrastructure Report

Councillor John MacGarva 24/154

Moved that Council receive the Utilities & Infrastructure Report for the period February 21, 2024 to March 1, 2024 as information.

Carried

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 Municipal District of Pincher Creek No. 9
 March 26, 2024

2. Finance

a) Bridge File 75377 Settlement

Councillor Rick Lemire 24/155

Council approve \$50,000 in 2024 funds to settle the legal dispute regarding Bridge File 75377, with said funds coming from the Tax Rate Stabilization Reserve.

Carried

3. Development and Community Services

a) Land Use Bylaw Discussion

Council discussed potential changes to the draft Land Use Bylaw and what they heard at the Public Hearing. Further discussion will take place at the next Council meeting.

4. Municipal

a) CAO Activity Report

Councillor Tony Bruder 24/156

Moved that Council receive for information, the CAO Activity report for the period of March 11, 2024 to March 22, 2024.

Carried

b) Revised ASB Terms of Reference

Councillor Tony Bruder 24/157

Moved to accept the revised ASB Terms of Reference as presented.

Carried

H. CORRESPONDENCE

1. For Action

a) Proposal for Comprehensive Energy Regulatory Legal Services

Councillor Tony Bruder 24/158

Moved that the proposal for Comprehensive Energy Regulatory Legal Services be received as information.

Carried

b) Donation Request for Gift Basket for Raffle - Pincher Creek Minor Hockey

Councillor John MacGarva 24/159

Moved that Council agree to support the Pincher Creek Minor Hockey with a gift basket in the amount of \$200 for their raffle,

AND THAT this amount be taken from Grants to Groups (2-75-0-770-2765).

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 March 26, 2024

c) H3TDA AGM - April 25, 2024 Taber

Councillor Tony Bruder 24/160

Moved that the H3TDA AGM invitation be received as information.

Carried

d) Letter of Support Request - Grant Specialist for Ag Society

Councillor Rick Lemire 24/161

Moved that Council grant a letter of support for the Ag Society.

Carried

2. For Information

Councillor Rick Lemire 24/162

Moved that the following be received as information:

- a) Provincial Education Requisition Credit (PERC) Program Extension
 - Letter from Alberta Municipal Affairs
- b) Assessment Model Review Engagement Announcement
 - Letter from Alberta Municipal Affairs

Carried

I. NEW BUSINESS

J. CLOSED SESSION

K. ADJOURNMENT

Councillor John MacGarva 24/163

Moved that Council adjourn the meeting, the time being 7:57 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER



What's new with WBRA



FEATURE IMAGE - A sleepy Northern Saw-whet owl. These seldom seen little owls roost quietly in coniferous trees during the day and make high-pitched 'too-too-too' calls at night.

(Photo: E. Anderson/WBR)

Rise & Shine, Bears are Waking Up



Grizzly Bear (*Ursus arctos horribilis*) Photo: Canva Stock

With the arrival of spring (at least on the calendar), we know that bears are beginning to emerge from their winter dens. Now is a good time to remind ourselves how to stay safe and prevent conflict with these hungry omnivores.

Here are a few suggestions from the Waterton Biosphere Region:

- Check the expiration date on bear spray, review its proper use, and recap general bear safety procedures.
- Do any required maintenance on your electric fences once they are out from under the snow.
- Review how to manage potential bear attractants on your property.
- Familiarize yourself with the WBR's deadstock removal program as an option for managing the carcasses of cattle, bison, horses, and goats.

We would like to remind users of deadstock bins to:

- Communicate with your municipality, or bin host when leaving a carcass at the bin to ensure timely pick-up.
- Ensure the carcass has a CCIA tag in the case of cattle.
- Complete the bin log.
- Latch the bin
- Contact your ag field office if you need assistance with your SRM transporter permit

- Report any issues with a bin to your ag field office
- Contact Jeff Bectell (jbectell@watertonbiosphere.com) about the potential for additional bin placement if there is community need and no nearby bin.

Interested parties can consider on-farm composting as another acceptable measure for handling deadstock. When done correctly, and in accordance with established guidelines, this is another viable option.

Please remember to report any large carnivore incidents to Fish and Wildlife officers by calling the Report a Poacher line at 1-800-642-3800. Let your neighbours know if there are incidents, and sightings so they can be aware.

The WBR Carnivores and Communities Program continues to have funding for projects to decrease large carnivore conflict. Contact the WBR CACP Coordinator Jeff Bectell if you are interested, at jbectell@watertonbiosphere.com or 403-653-2267`

<https://www.watertonbiosphere.com/projects/carnivores-communities/#1667931318338-77188b49-491a>

<https://www.watertonbiosphere.com/projects/carnivores-communities/#1667931228357-3189bc8a-53c0>

A Bat's Battle: Under Siege in Their Sleep



Above: A hibernating bat, infected with *Pseudogymnoascus destructans* - the fungus that causes white-nose syndrome.

Photo: Marvin Moriarty/USFWS

migratory bats will soon return to the region while our resident bats begin to emerge from their elusive overwintering hibernacula. It won't be long until our evenings' celestial choreography will change from the rhythmic falling of snow to the fluttering of wings.

While WBR residents often await the first prairie crocus blossoms revealing themselves through melting snow, the bats' return could soon become a story told in the past tense.

First observed in 2006 in a cave near Albany, New York, an invasive disease called white-nose syndrome (WNS), has been amassing millions of dead bats in its path as it continues to spread across North America.

The disease is caused by a cold-loving fungus called *Pseudogymnoascus destructans* or *Pd* for short, that grows on the face and wings of bats as they are in a slowed state of rest or hibernation. *Pd* often collects around the muzzle of bats and gives the impression of a face dipped in icing sugar.

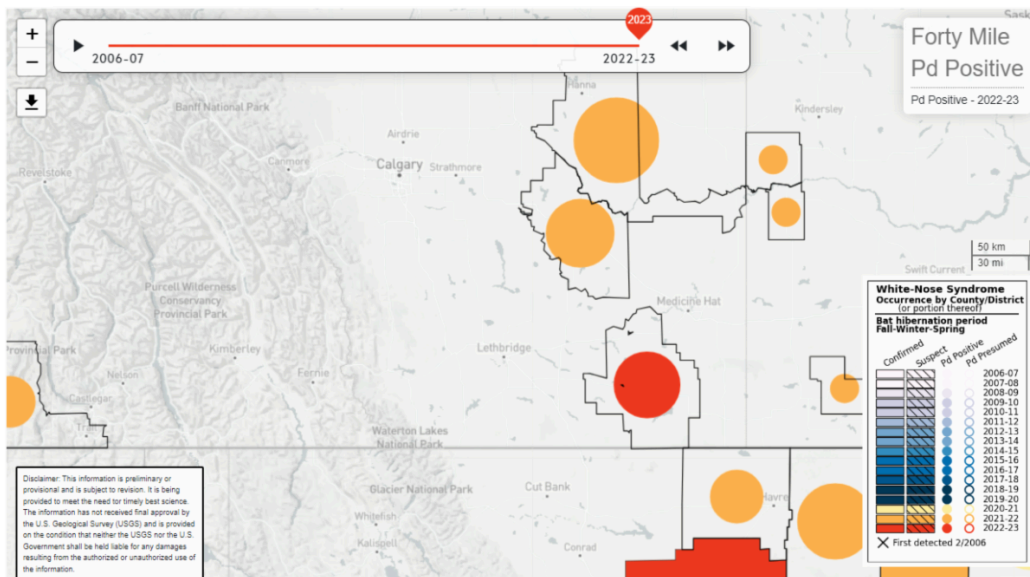
All bats in Alberta are insectivores, meaning they only eat insects, and those that don't migrate south survive our insect-less winter months by entering a physiological state of extreme energy efficiency called torpor or in extended periods, hibernation. During torpor, a bat's heart rate, metabolic

rate, and respiratory rate are slowed, allowing the bat to persist on fat reserves while their food source is unavailable. But this is when WNS strikes.

The fungus that causes WNS is irritating to the bats' skin and initiates unplanned wakeups.

Waking up from torpor early, or multiple times, burns through energy reserves the bats were relying on to get them through to spring and can lead to death by starvation and dehydration or exposure.

The fungus that causes WNS has been detected near WBR, and it is anticipated to soon breach our border. We expect severe population declines in the coming years, particularly amongst the *Myotis* bats like the Little Brown *Myotis*. There is currently no cure or prevention measure for WNS. However, some experimental treatments such as anti-fungal probiotics are showing promise, and potential dispersed roost and hibernacula sites may lead to lower rates of spread in western Canada.



White-nose syndrome (+Pd) occurrence map (March 27, 2024). White-nose syndrome has been moving westward since its first detection in 2006. Data available at: <https://www.whitenosesyndrome.org>

The Impact of an Ally

WBR residents can support local bat populations heading into and through this challenge by continued maintenance of places bats need to roost, hibernate, and forage. Resident bats give birth to one pup a year, and moms invest a great deal of time into raising and caring for their young. These habitat stewardship initiatives will help with bat population resilience following initial declines.

Reporting dead or daytime flying bats with signs of WNS this spring will also help track potential spread of the disease. WNS does not affect people or other animals, and, while bat-associated diseases are rare in Alberta there are important safety steps and considerations you can take to ensure both you and the bat stay safe if your paths cross. First and foremost, never touch a bat with your bare hands.

If you are confident you have found a dead bat, rather than a bat in a hibernation-like state of torpor, this is an important time of year to report your discovery:

To your nearest Fish & Wildlife Office which can be located by calling the Alberta Environment and Protected Areas Information Centre at 1-877-944-0313. These experts will best inform you on how to safely handle and submit the bat carcass for disease monitoring and testing.

Get in touch with us bats@watertonbiosphere.com or the Alberta Community Bat Program at info@albertabats.ca for advice or assistance regarding dead or living bats.

For anyone visiting a cave in Alberta or North America, learn more about how to reduce the spread of WNS. In Alberta, it is illegal to enter a cave where bats are hibernating between September 1 and April 30.

The bats' battle is really a shared one, as we know they contribute to pest control for crops, livestock, and humans. Join our efforts to help build resilience in bats by reporting dead or daytime flying bats spotted over the next couple of months

Contact Elizabeth at bats@watertonbiosphere.com for more information.

**VOLUNTEERS NEEDED for DOTC
2024!**

PINCHER CREEK
DAY on the
CREEK

May 16, 2024

**VOLUNTEERS
NEEDED!**

**Join
Our
Team!**

Help us deliver a unique outdoor learning experience for students and the public!

Contact Nora by April 15th at 403-627-1473 or nmanners@watertonbiosphere.com

INFO: <https://www.watertonbiosphere.com/projects/day-on-the-creek/>

33rd Annual
Emerald Awards
SHORTLIST

Organization and planning for the 2024 Day on the Creek* are well under way. The Day on the Creek planning team is currently looking for volunteer support for this valuable experiential learning opportunity.

To volunteer, contact Nora at nmanners@watertonbiosphere.com or call 403-627-1473, **by APRIL 15th**. If you can't spare the time to volunteer, consider sparing a few dollars to help our youth education efforts by donating at the link below.

If you'd like more information about the event, visit:
www.watertonbiosphere.com/projects/day-on-the-creek/

*Day on the Creek has recently been short-listed to receive the 2024 Emerald Award! Such an honour to be nominated, but the real credit goes to our supporters and hardworking volunteers.

Thank you for reading our eNewsletter. Please feel free to follow us on social media and visit our website to learn more about the Waterton Biosphere Reserve Association and our projects.

If you would like to make a donation to WBR programs & initiatives, please click button below.

DONATE



Visit our Website

Waterton Biosphere Reserve Association | BOX 7, PINCHER CREEK, T0K 1W0 Canada

[Unsubscribe councildiv1@mdpincercreek.ab.ca](mailto:councildiv1@mdpincercreek.ab.ca)





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Administration Guidance Request

TITLE: PUBLIC WORKS REPORT			
PREPARED BY: PATRICK GAUVREAU		DATE: APRIL 3, 2024	
DEPARTMENT: PUBLIC WORKS			
Patrick Gauvreau	APRIL 3, 2024	ATTACHMENTS: 1. Schedule A – Shop/Fleet Report 2. Schedule B – Operations Report	
Department Supervisor	Date		
APPROVALS:			
	<hr style="border: 0; border-top: 1px solid black;"/>		
Department Director	April 3, 2024	CAO	Date

RECOMMENDATION:

THAT Council, accept the Public Works Report for the period of March 17, 2024 to March 30, 2024 as information.

BACKGROUND:

SOUTHFORK ROAD SLIDE UPDATE

Held a pre-construction meeting with ISL and Riviere’s at the MD Admin building on April 3, 2024. Work on the Southfork will commence on Monday, April 8, 2024 and is expected to last 15-20 work days. Road closure signage will be installed on both sides of the road closure just off of Hwy. 3 (one by the airport and the other just South of Cowley).

Upcoming Programs:

Dust Control Program: Application Request Forms Due on or before May 1
 Spot gravelling will occur prior to applying dust control product on MD roads.

See attached Schedule “A” for the Shop / Fleet Report
 See attached Schedule “B” for the Operations Report

FINANCIAL IMPLICATIONS:

None

PUBLIC WORKS REPORT - SCHEDULE "A"

SHOP/FLEET OPERATIONAL REPORT



PREPARED BY: ALAN MCRAE

DATE: March 28/2024

DEPARTMENT: PUBLIC WORKS

PREPARED FOR: PATRICK GAUVREAU

ATTACHMENTS:

1. n/a

SHOP/FLEET OPERATIONS SUMMARY:

ACTIVITY WEEK OF March 18-22/2024

- #430 (tank truck)- test bowie pump and check rpm
- #431 (tank truck)- test bowie pump and check rpm
- #505 (3/4 ton)- service- engine, transmission, differential and transfer case, other minor repairs
- #402 (sander)-issues with wireless remote, hard wired in controls and made battery holder
- #420 (T/A tractor)- CVIP and repairs
- #64 (grader)- Front right AWD hose leaking-**CALL OUT**
- #72 (grader)- Fiore with Finning here to do warranty repairs on rear brake/signal lights


ACTIVITY WEEK OF March 25-28/2024

- #431 (tank truck) CVIP and repairs, rotate drives, new windshield installed
- #421 (plow truck)-Pin issues on wing- **CALL OUT**
- #484 (3/4 ton)- Brake repair and tires
- #421 (plow truck) repair wing
- #670 (AES Truck)- Remove factory tires and install more aggressive tires
- North fence gate sensor wire removal and replacement
- #503 (3/4 ton) engine misfire- r&r spark plugs
- Build grating for AES shop floor drains
- #503 (3/4ton)-install gravel counter in unit for re-gravel season
- #22 (gooseneck)- Found bad tires during preventative maintenance checks, replace tires

INCIDENCES

1. None for this period

PUBLIC WORKS REPORT SCHEDULE “B”

PUBLIC WORKS OPERATIONAL REPORT		
PREPARED BY: TONY NAUMCZYK		DATE: April 3, 2024
DEPARTMENT: PUBLIC WORKS		
Patrick Gauvreau	April 3, 2024	ATTACHMENTS: 1. n/a
Department Supervisor	Date	

PUBLIC WORKS OPERATIONS SUMMARY:

IN FIELD ACTIVITY WEEK OF March 18-22

1. 6-8 Graders maintaining roads
2. Monitor south fork slide
3. Remove temp snow fence
4. D/K Blade Services Grader training
5. Plow trucks –sanding icy hard surface roads

IN FIELD ACTIVITY WEEK OF MARCH 25-29

1. 6 to 8 Graders maintaining roads /cleaning up snow
2. Support for the water infiltration gallery
3. 2 speed plows clearing snow at the airport
4. Monitor south fork sluff
5. Met with Pincher creek Colony about utility permit
6. Pot hole patching on hard surface roads

EVENTS

1. Snow event March 24, 2024 - 2 plow trucks and 8 graders plowing snow
2. PW Orientation –for new safety person

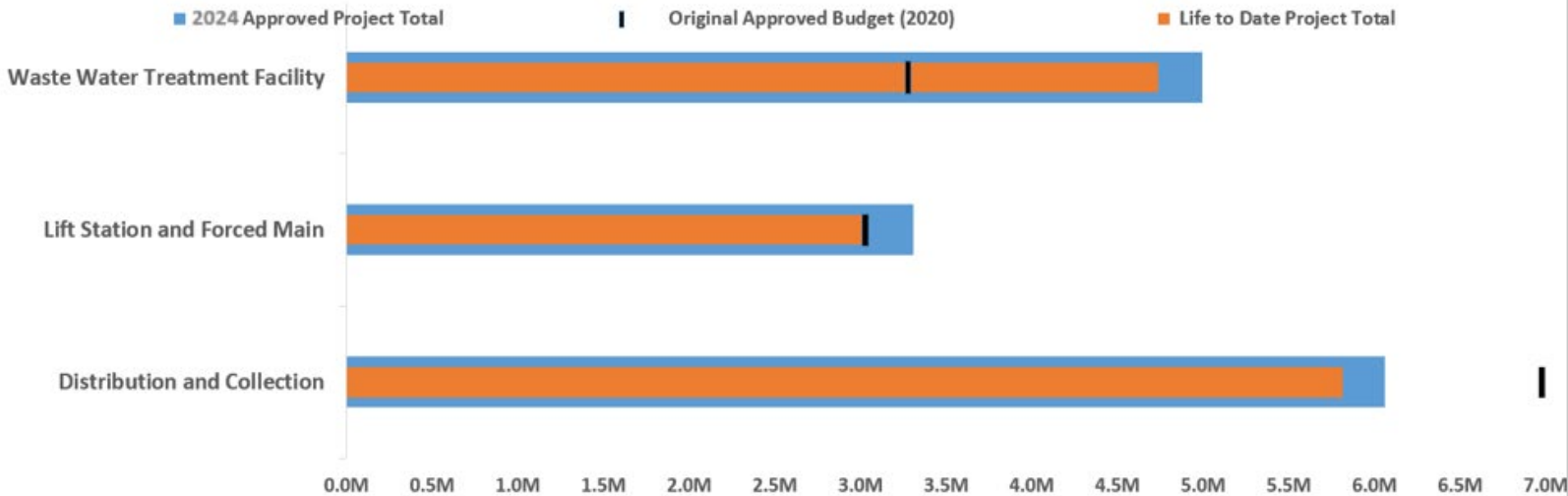


M.D. OF PINCHER CREEK NO. 9 UTILITIES & INFRASTRUCTURE REPORT

BEAVER MINES

Spend as of April 3rd, 2024: \$13,571,901/ \$14,359,848 (95%)

April 3rd, 2024: Minimal Change



- **Beaver Mines Water Distribution, Collection System**
 - Tender was awarded to BYZ on July 21, 2021.
 - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
 - Working to closeout contractual duties related to landowner ROW agreements and remaining related costs. 4 of 5 closed out
 - Record drawings received. Awaiting remaining closeout docs (Op. & Maint. manuals, GIS data, photos) from MPE
- **Beaver Mines Waste Facility/System**
 - Tender was awarded to BYZ on May 31, 2022
 - BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**
 - Substantial completion achieved Dec 15th, with deficiencies to be addressed through early 2024
 - SCADA programming working for alarming and compliance reporting. Full integration underway. Regulator notified that that we are in full compliance period (sampling, testing, etc.) starting January 31, 2024. **Commissioning report submitted to AEP March 31st, 2024**
 - Working through deficiency & warranty items, construction completion certificate not anticipated until late Spring 2024
 - **Record drawings received**
- **Beaver Mines Forcemain & Lift Station**
 - Tender was awarded to Parcon for Lift Station June 15th **\$2,326,091 (Original Budget: \$2,220,000)**
 - Long lead generator and crane install complete February 28th, 2024. Training complete

- Forcemain complete
- Substantial completion anticipated to be achieved, awaiting formal request
- Minor change order work ongoing (new compliance sampling point installation, roof snow guards) prior to contract closeout
- Awaiting closeout docs from MPE (Record Drawings, GIS data, photos)
 - Ops & maintenance manuals received

Current Water Operations Activity

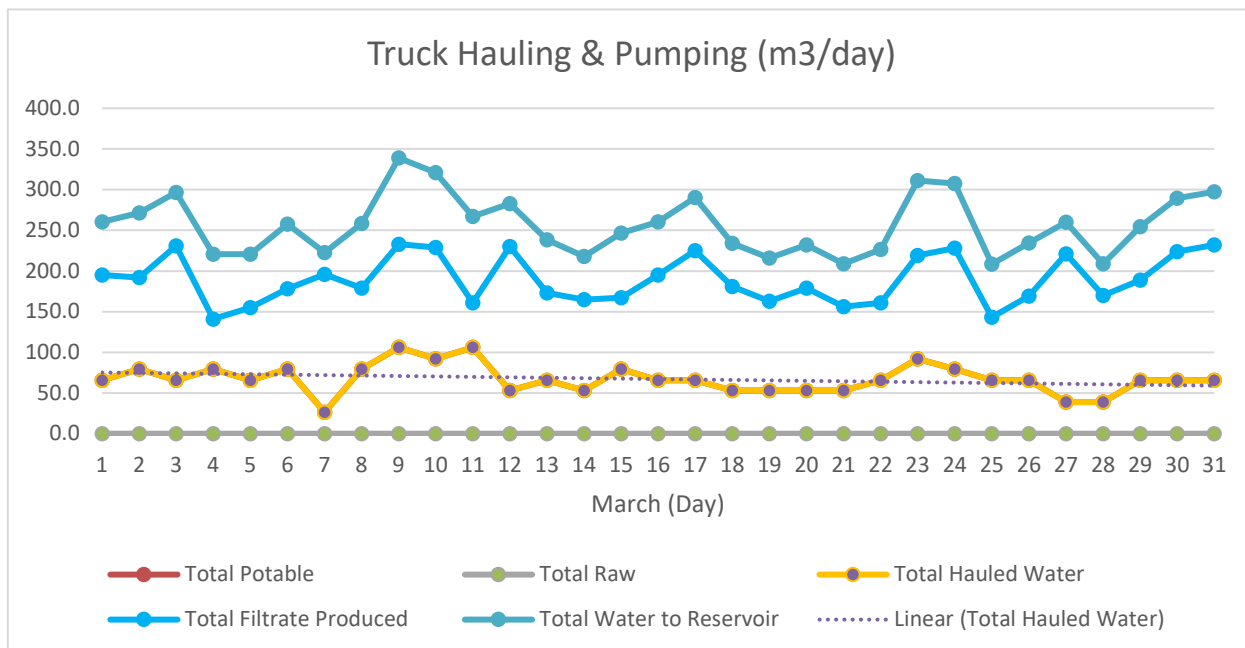
Water Crisis Update

Temp. Pumping Setup

- No recent concerns or issues.

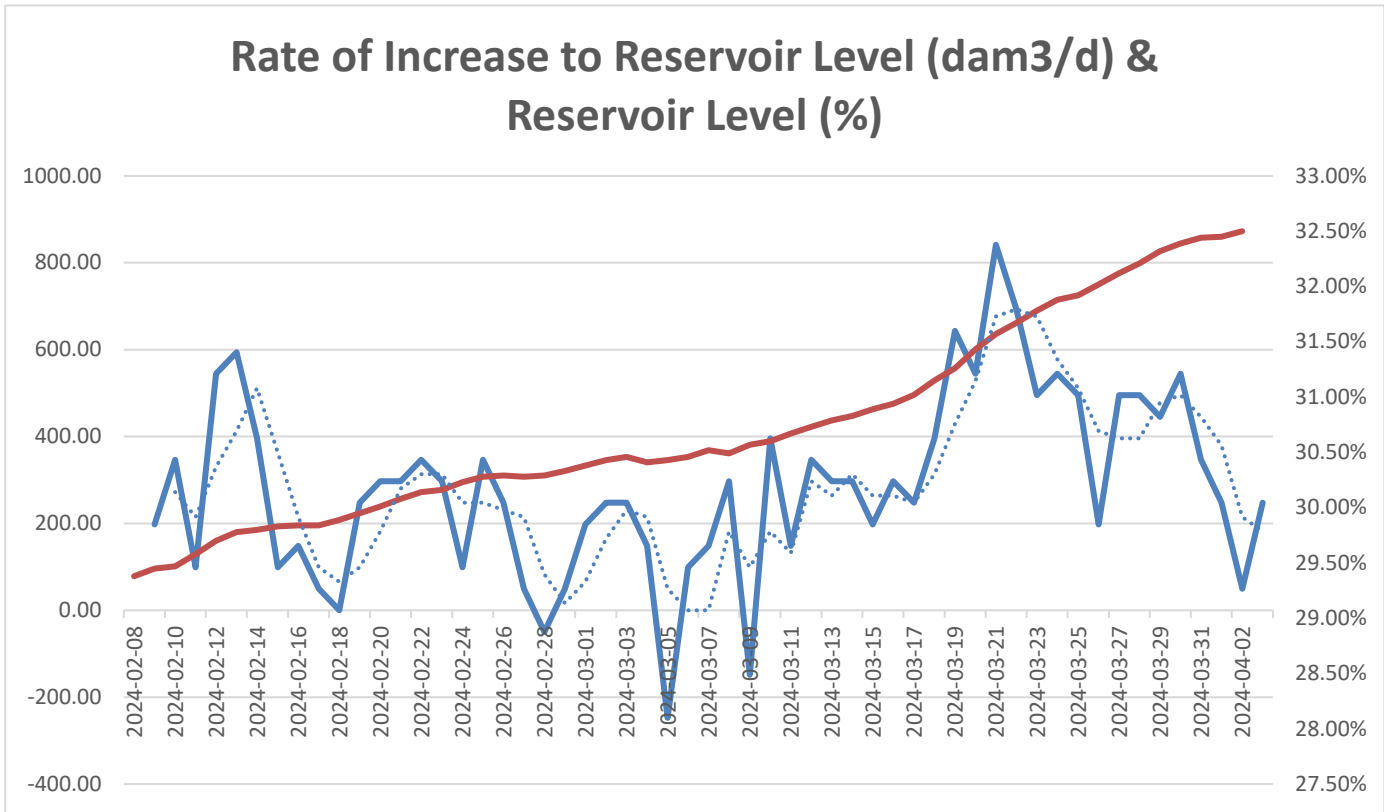
Usage

- Pumping has been primary water source since Dec. 22nd. Hauling potable to supplement pumping has been necessary
- Averaged 73 74 m³/d hauling since Jan 2nd



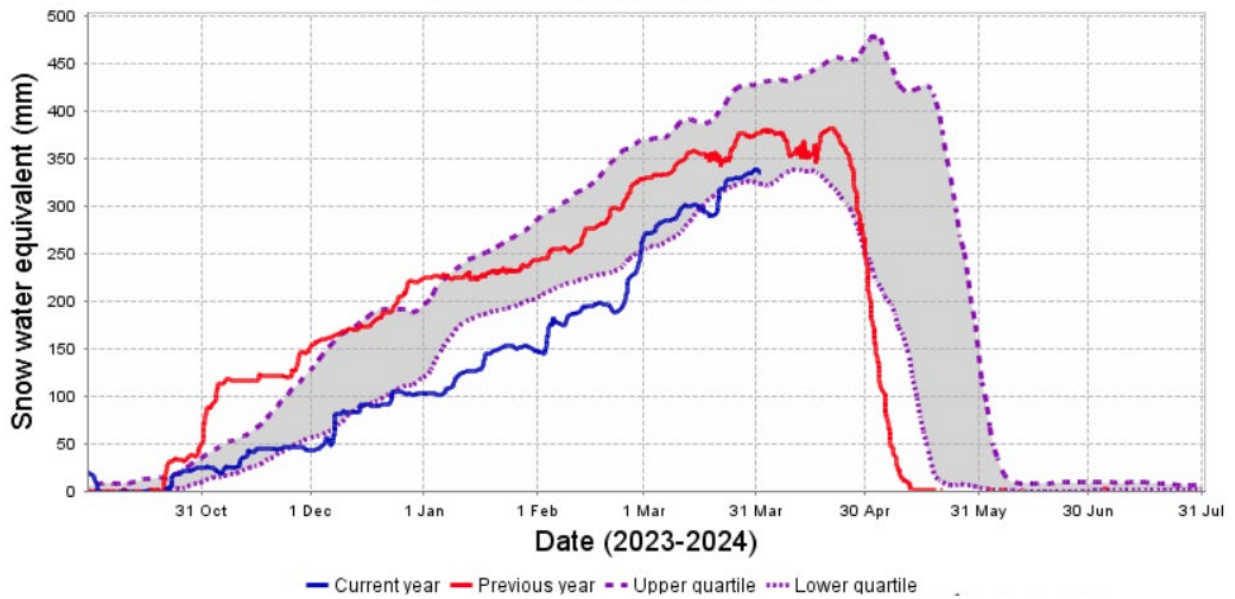
Reservoir & Snowpack Tracking

- Existing intakes will be underwater when reservoir level reaches 1103.5m (46% full)
- Reservoir levels bottomed out Dec. 4th at 1093.6m, slowly rising since.
 - Reservoir volume Apr 3rd: 32.5% Mar 26th: 31.92%
 - Level: 1097.59m 1097.30m
 - 69,000 72,000 dam³ remaining until intakes underwater

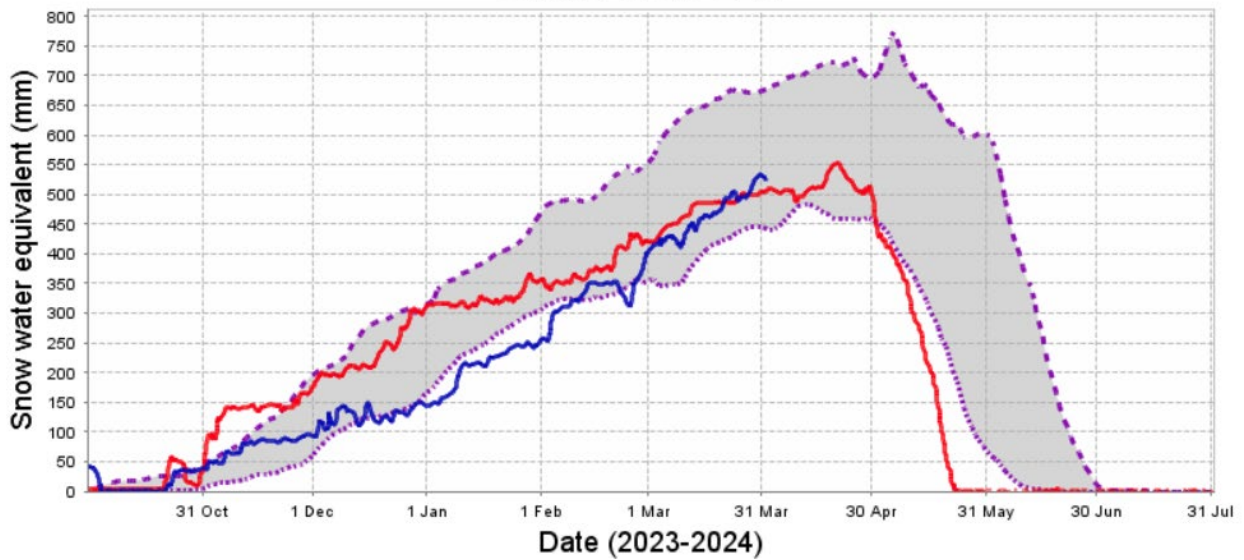


- Alberta Environment Snow Accumulation March 1st Update *(April not yet released)*:
 - Oldman River basin: much below average to average, ranging from 51% at Westcastle II to 98% at Lee Creek "Q"; (6 sites surveyed – Akamina 2 – still not enough data at this station to calculate statistical information).
 - Improvement from January & February forecast

Snow water equivalent for the current year (blue),
the previous year (red), and the normal range (grey)
for station 05AA817
South Racehorse Creek - EPA

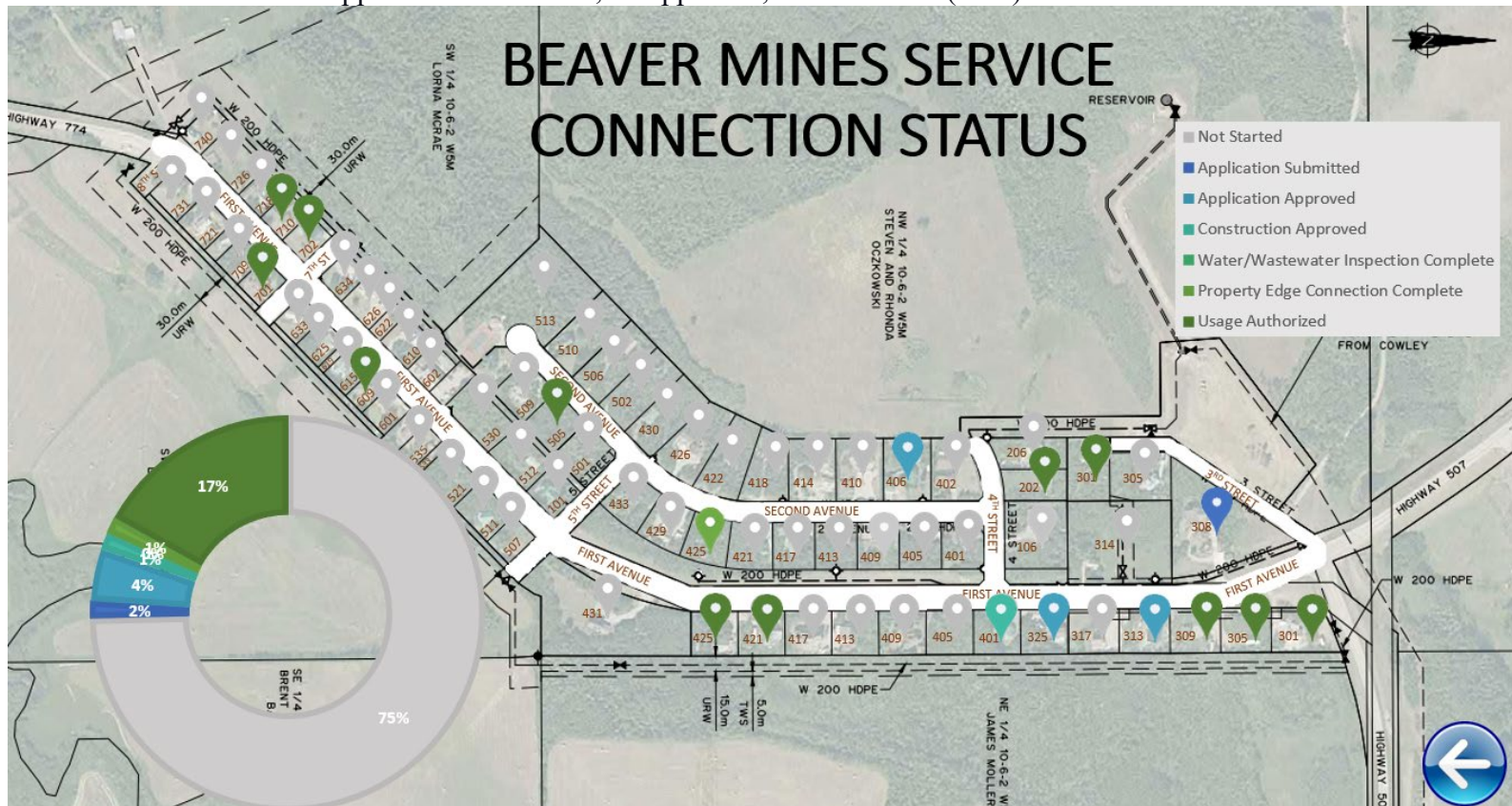


Gardiner Creek - EPA



Beaver Mines Lot Servicing

18/74 applications reviewed, 17 approved, 12 connected (17%)



- Hydrant flow testing in BM was completed by PCES and passed for fire flow. PCES is updating the Fire Underwriters Survey with the MD's assistance

Standpipes

- Last known issue: Feb. 9th, 2024 (PC Standpipe attempted theft)
- Security and camera installation complete at PC standpipe

General Updates **April 3rd, 2024:**

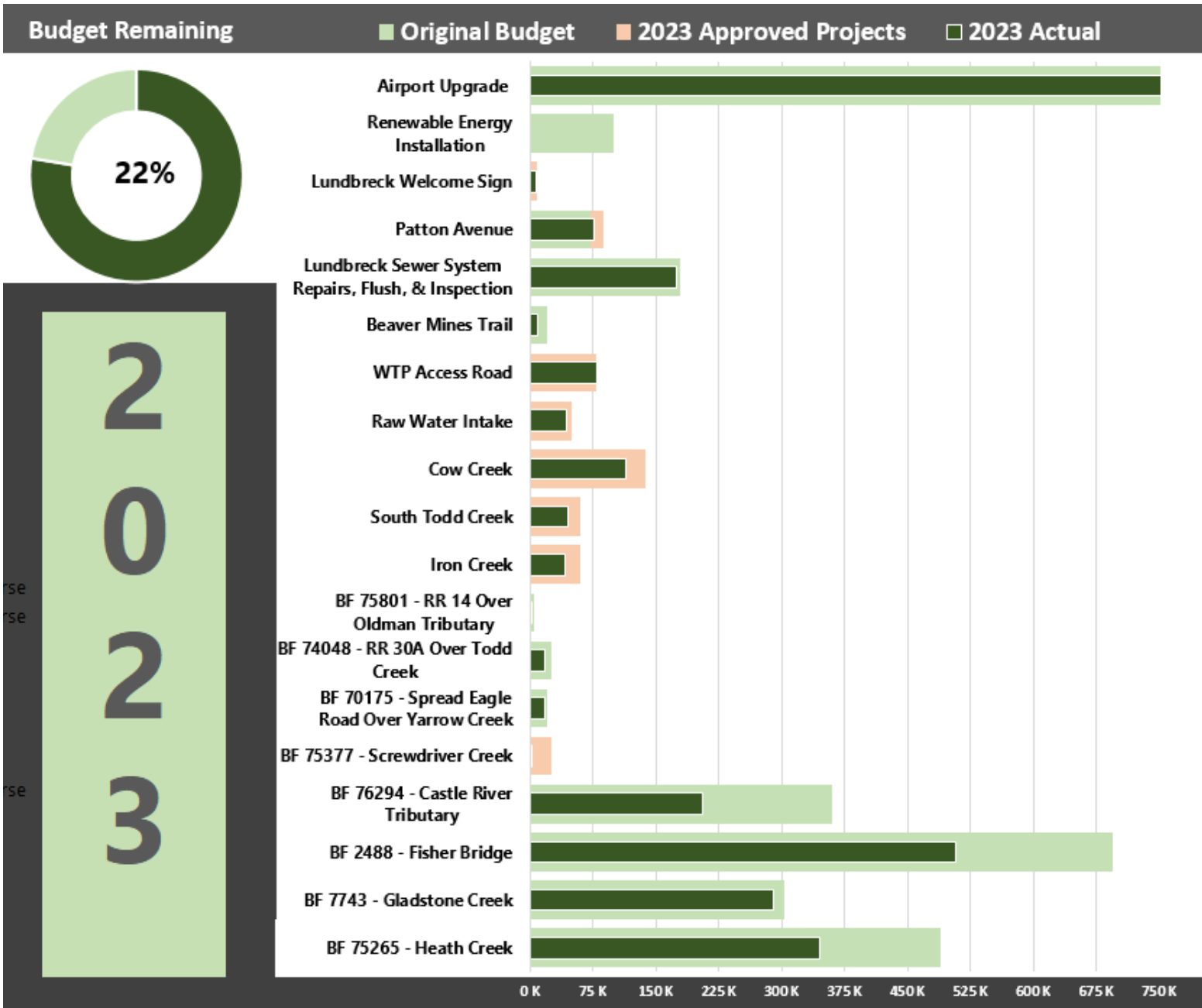
- WTP approval expiry date is April, 2024. Granted a 1 year extension on approval renewal due to current circumstances
 - Checking/updating all procedures and forms required under approval
- Permanent licenses for new pipeline have been drafted and reviewed by the MD. Awaiting AEPA release
- 2024 operational project work **underway. Camera installations done at two (2) sites**
- Working with commercial development in Lundbreck on new water and wastewater service installation
- Setting up gas monitoring equipment
- Working with new residential Lundbreck development on servicing
- Setting up annual generator testing for new generators

Large Capital and Other Projects

Total 2024 Approved Budget: \$2,523,000. Spend as of February 22nd: Minimal

**Graphics to follow in future updates*

Total 2023 Approved Budget: \$3,697,000. Final 2023 spend as of April 2nd: \$2,980,153 ~~\$2,779,635~~



Therriault Dam – Rehabilitation Work

Geotechnical and Hydrogeology study complete in 2023. 2024 engineering required to determine most economically viable solution to address undersized spillway/overtop potential. Toe berm upgrades will address seepage

- Pricing received for wind/wave setup analysis and final preliminary engineering. **Completing on-site scoping/walkthrough prior to moving forward**

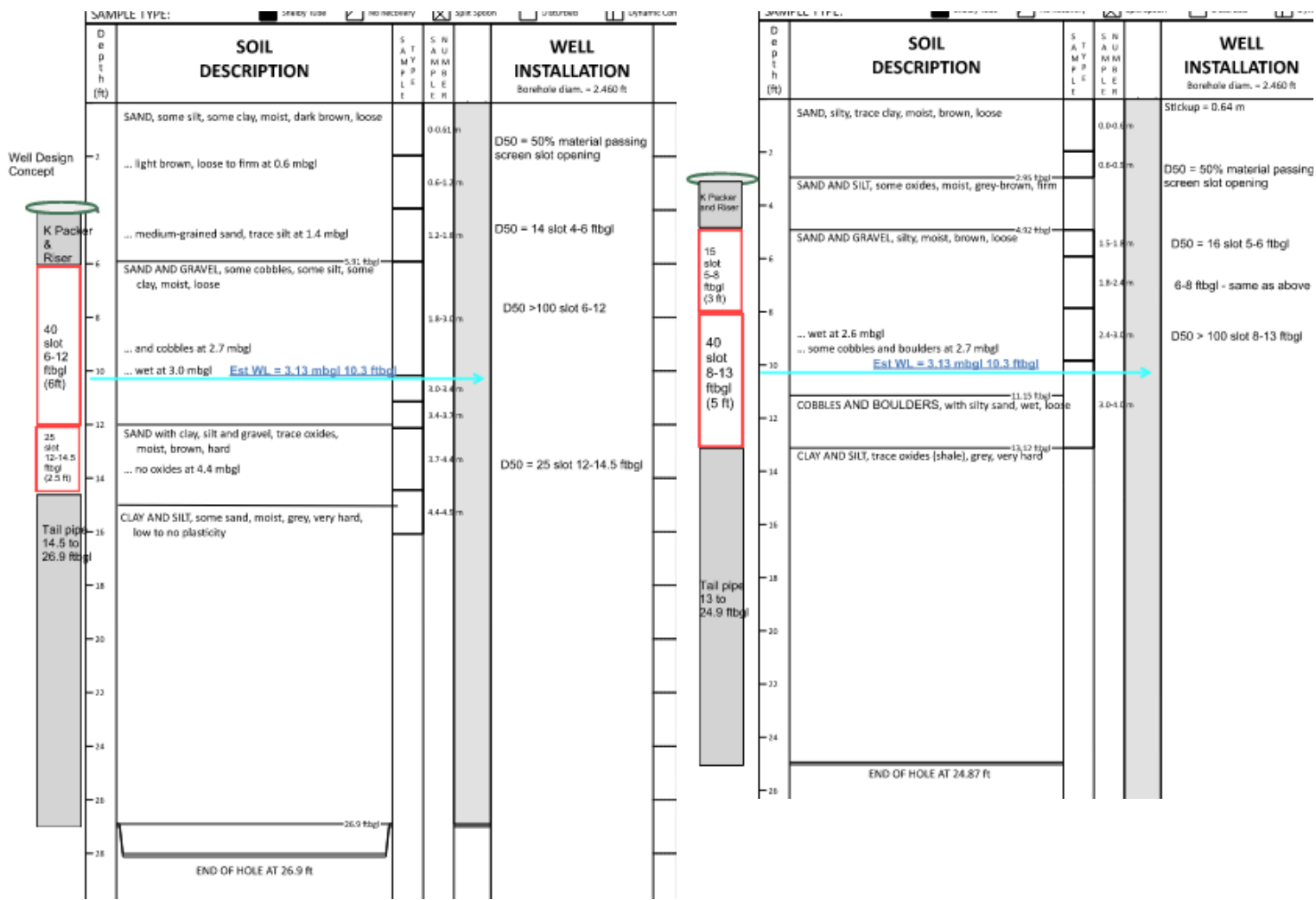
Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2023/24

Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization

- Notice of successful grant received Mar. 21st, 2023. Expanding scope to include Cowley
- Reached out to brewery April 4th to arrange sampling. Sampling complete May 11th at lagoon and brewery 2023
 - Draft report for Lundbreck phase of project received from MPE with assumed flows, initial review complete
 - Met with brewery Nov 20th to discuss flow acceptance, working towards implementation. Brewery installation of flow restriction and metering underway
- Lundbreck phase of report revised based on MD feedback to include collection system assessment and recommendations for upgrades, including sanitary dump station. Under review. Report to be updated with actual flows in 2024
 - Investigating potential for additional Lagoon analysis/scoping due to Spring odour concerns
- **Cowley and regional report drafts received and reviewed. Working with MPE on next steps to finalize three (3) studies**

Oldman Reservoir Water Intake Low Level Project

- \$1.68M grant application finalized Jan 30th, 2024 for up to two (2) structures in reservoir
- All regulatory work submitted Feb 27th
 - All approvals received, excluding disposition (temporary auth. issued in lieu)
- Rig matting mobilized, Phase 1 of drilling complete March 25th, 2024. Two initial drills complete at 30” diameter, recovering lithology and moisture data. 24” casing/vertical intake screen piping installed
 - **Two (2) additional drills complete with results similar to expected lithology. Custom screen designs complete and under manufacture**
 - **Preliminary hydrogeological calculations based on water levels and lithology showing potential inflow rates exceeding current needs. Ultimately dependant on 72 hour testing**
 - **Anticipate installs to begin prior to Council meeting with a total installation and testing/monitoring time of 11-15 days**
 - **Once screens are installed, a short test will be done to confirm pump sizing/selection prior to 72-hour testing**



The bold underlined cells in the table below are the recommended screen elements.

b.Flow Capacity(cubic metres/day/3ft of screen)	Screen Outside Diameter (inches)							
	10	12	14	16	<u>18</u>	24	48	
	10	192	231	269	307	<u>346</u>	461	922
	15	-	-	-	-	<u>494</u>	-	-
	25	418	501	585	668	<u>752</u>	1003	2005
	30	473	576	673	769	<u>865</u>	1153	2306
Screen Slot Size (inch/1000)	40	591	710	828	946	<u>1064</u>	1419	2838
	50	686	824	961	1098	<u>1235</u>	1647	3294
	60	769	922	1076	1230	<u>1384</u>	1845	3689
	80	904	1085	1266	1447	<u>1628</u>	2170	4341

- Four (4) quotations received for balance of scope

<u>Tenders</u>	<u>Tender Amount</u>
1. Porter Tanner Associates Inc.	\$619,386.60
2. DMT Mechanical Ltd.	\$690,945.60
3. Nitro Construction Ltd.	\$706,965.00
4. Simpson Industrial Services Ltd.	\$965,692.35

- Awarded to low bidder (Porter Tanner) at \$619,386 (below Engineers estimate)
- Kickoff meeting held March 28th, 2024. Contractor mobilizing for April 3rd start date. Anticipate completion within normal reservoir level by April 15th, 2024, excluding final tie-in at structures
 - Tie-in at structures timing will be dependant on structure install timing
- Project completion date is May 31st, 2024 (including above water scope). Working to accelerate wherever reasonably possible

Raw Water Storage Project

- \$3.37M grant application finalized Jan 30th, 2024 for 3 month (25-year) forecasted volumes
- No capital work approved for this project. Pending grant decisions

Energy Projects

MD Estimated Annual Energy Savings: **\$23,906**

MD Achieved Annual Savings*: **\$26,287**

MD Funding Secured (Total): **\$516,676**

**Based on utility bill review adjusted cost savings and the ICF agreement framework. This number is expected to rise as projects completed within the last year haven't seen a full year of savings.*

- **General Updates**

- Received confirmation of \$22,080 for Electrical Tracking System at the Multipurpose facility
 - Installation complete March 28, 2024
 - Baseline monitoring and trouble shooting underway
- QUEST net zero accelerator
 - Official kickoff Meeting September 28, 2023
 - Presentation of initial report findings complete December 21, 2023
 - Received baseline report and scorecard. We received a 43%
 - Community energy and emissions inventory underway
- Submitted expression of interest for Energy Futures Lab roadshow in 2024. Received letters of support from Matthew Halton high school, Fortis Alberta, Riteline Electric, Southwest Alberta Sustainable Communities Initiative, and Enel North America
 - EFL shifting strategy, new timeline TBD
- MCCAC has released funding streams for Energy Manager funding and Energy Efficiency. Expected release Spring 2024
 - Discussing project list internally
- Submitted NRED grant for wind/solar energy conversion study update Dec. 19, 2023
- Annual energy analysis underway, expected completion April 2024
- Lightning 6 month report released
 - \$570 saved to date, 0.5 Tonnes CO₂e
 - Develop testing methodology to track performance under different conditions
- Lebel Solar project approved March 25, 2024 at 100% funding up to \$19,000
 - Contractors engaged
 - RFQ expected to be distributed April 10, 2024
- Lebel Windows presented to Town Council March 25, 2024
 - Grant extended
 - Council requested information on historic implications and alternative options
- Castle Mountain has taken over control of their EV chargers as of March 26, 2024

- **Eco-centre Solar Installation**

- Complete July 20, 2023, producing power into grid
 - 1,806 kw-hr (\$180) produced to date

- **Climate Resiliency and Adaptation Plan**

- Met with MITACS to investigate funding avenues for wind study
- Draft sustainable procurement policy developed for review by internal Admin
 - Will be shared with other local organizations
 - Scheduled for Council presentation to Town and MD in April 2024 for direction on implementation
- Engaged companies and organizations about interest in participating in a wind study to analyze pattern projections into the future

- Goal is to engage 5 participants at \$5,000 fee to access PARC funding
 - Being presented to Southern Alberta Alternative Energy Partnership
 - Fortis committed funding
 - Began development of tree planting program plan
 - Grumpy's Greenhouse, Piikani, PCES services will present
 - Canyon, St. Micheals, Lundbreck, Piikani will attend
 - Received funding commitment to cover costs from Vitae and Fortis
 - Planned education sessions and provision of seedlings May 1, 2
 - Final Homeowner risk assessment draft completed and released March 28, 2024
- **Clean Energy Improvement Program**
 - Full application submitted June 29, 2023
 - Amendments made based on FCM feedback and resubmitted August 11, 2023
 - Engaged with Sturgeon County to understand operational procedures
 - Received legal opinion from Brownlee about project eligibility
 - Terms and Conditions finalized
 - Marketing Team meeting week of March 11, 2024
 - Communications plan developed with Town and MD
 - Local contractors contacted March 26, 2024
 - Contractor onboarding beginning April 5, 2024
 - Tentative official launch date May 14, 2024

Bridge Files

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
 - ISL awarded Supply-Build Engineering contract
 - Design, Supply, & Fabrication of Prefabricated Bridge awarded to Algonquin Bridge **(Cost: \$458,040. Eng. Est: \$638,000).**
 - RFPQ (Request for Contractor Pre-Qualification) for Installation has been sent out and closed July 26th. Installation RFQ bids received September 14th, 2022. Awarded to low bidder **(Cost: \$330,954. Eng. Est: \$349,000)**
 - Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridge
 - Scour identified under existing abutment. Costed plan included for 2024 budget
 - Signage and epoxy crack injection complete. Guardrail work complete, abutment repair work complete. Walkthrough required
 - Revised costing approved by Council. Permit work underway. Reviewing potential to use MD's Class 2 Riprap. Stocks show roughly 140 m3. Project requires roughly 100 m3

- **Bridge File 74260 – SGT Wilde over Foothills Creek Trib, SW-13-005-29 W4M**
 - Design work was complete in 2022. STIP Application submitted last year
 - 2m x 25m L culvert replacement
 - Land ROW acquisition complete
 - Awaiting STIP response

- **Bridge File 74048 – Todd Creek Culvert, NW-36-009-03 W5M**
 - Preliminary engineering complete
 - 2024 budget is to replace if STIP funding can be obtained, or install timber struts until funding can be obtained
 - Will need to complete design, permitting, & obtain land after STIP funding decision is made to prevent unnecessary work
 - STIP application submitted, awaiting decision
 - Potential that depth of permitting requirements could push work into 2025

- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
 - Preliminary Engineering & Design complete
 - Scope includes:
 - Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work
 - Design drawings received November 27th
 - Permitting, tendering, and land kicked off
 - Tender draft ready pending land/permits
 - Sensitive stream habitat, SARA permit required. Construction window of August fairly set in stone. Cannot submit permits until Spring as stream work is required. May be difficult to achieve completion this year

- **Bridge File 75801 – Oldman River Tributary Culvert, SW-09-010-01 W5M**
 - Preliminary engineering complete. Struts recommended, drawing complete
 - Install of vertical steel struts to prevent further culvert deflection

- Straight forward permitting requirements. Drawings finalized. Reviewing for discussion on installation plan
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
 - Anticipating regulatory Directives making dealing with SAR crossings mandatory
 - Funding agreement signed Mar. 28th, 2023 for \$1.55M to cover more assessment and engineering along with replacement of 2 crossings, to be complete by March 2025
 - Status Report 2 due May 15, 2024
- **WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M**
 - Prelim. engineering complete. Design awarded to Roseke Engineering
 - 100% grant funded
 - Structure is a 4.7m x 2m x 15m L corrugated steel box culvert
 - Land and permit work kicked off (initial design drawings received, revised)
 - Permit submissions have begun
 - Awaiting final land signoff
- **WCR #2: S. Todd Creek Trib. under Chapel Rock Road, LSD SE-23-009-03 W5M**
 - Prelim. engineering complete. Design awarded to Roseke Engineering
 - 100% grant funded
 - Anticipated structure is a 1.8m x 23m open bottom CSP culvert
 - Land and permit work kicked off (initial design drawings received, revised)
 - DFO submission complete
 - Landowner ROW acquisition complete
 - Tender package drafted with Iron Creek and under final review. Anticipate 6-8 weeks out from Tender release (permitting)
- **Bridge File 70417 – TWN RD 70 over Castle River Trib., SE-05-007-01 W5M**
 - 6.1m clear span bridge with extensive rot and voids in piles and pile caps
 - Prelim. engineering to be complete in 2024 with intended construction in 2025
- **Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M**
 - 1.5m x 24m L culvert with high deflection and corrosion
 - Prelim. engineering to be complete in 2024 with intent to address in 2025
- **Bridge File 00470 – Toney Rd over Pincher Creek Trib., SE-02-006-01 W5M**
 - 1.6m x 43m L culvert with significant perforations and minor deflections
 - Class B waterbody
 - Prelim. engineering to be complete in 2024 with intent to address in 2025

Recommendation:

That the Utilities & Infrastructure report for March 26th – April 3rd is received as information.

Prepared by: Roland/David


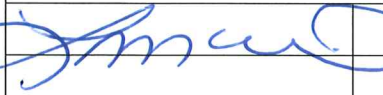


Date: April 3rd, 2024

Submitted to: Council

Date: April 9th, 2024

Recommendation to Council

G2a

TITLE: BYLAW No. 1349-23 (Land Use Bylaw Update)			
PREPARED BY: Laura McKinnon		DATE: April 3, 2024	
DEPARTMENT: Planning and Development			
 Department Supervisor	2024-04-03 Date	ATTACHMENTS: 1. Reading Page – Land Use Bylaw 1349-23 including “Schedule B”	
APPROVALS:			
<hr style="border: 0; border-top: 1px solid black;"/>	<hr style="border: 0; border-top: 1px solid black;"/>		
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council make a motion to accept amendments as referenced in “Schedule B”;

And that Council give second reading to Bylaw No. 1349-23, being the Land Use Bylaw as amended;

And further that Council give third and final reading to Bylaw 1349-23, being the Land Use Bylaw as amended.

BACKGROUND:

Through the years bylaws can become outdated and require updates to keep current with the changing desires and wishes of Council, the public, and even provincial and/or federal regulations.

The current Land Use Bylaw, Bylaw No. 1289-18 was adopted in November 2018, with various amendments during the last 5 years, mostly being land use re-designations.

The general purpose of Bylaw No. 1349-23, was to conduct a general cleanup of the provisions within the land use bylaw and bring it into alignment with the Municipal Development Plan and Castle Mountain Resort Area Structure Plan.

First Reading was given to Bylaw No. 1349-23 on February 13, 2024 and the Public Hearing was held on March 6, 2024. Amendments were suggested by Council and have been captured in “Schedule B”.

FINANCIAL IMPLICATIONS:

None.

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1349-23**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to adopt Bylaw No. 1349-23, being the Land Use Bylaw.

WHEREAS Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

WHEREAS The Municipal District of Pincher Creek No. 9 has conducted a significant review of the previous Land Use Bylaw in response to a number of changes to the Municipal Development Plan and Castle Mountain Resort Area Structure Plan; and

WHEREAS The purpose is to conduct a general cleanup of the provisions within the land use bylaw and bring it into alignment with the Municipal Development Plan and Castle Mountain Resort Area Structure Plan.

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as “Land Use Bylaw No. 1349-23”.
2. Land Use Bylaw No. 1349-23 as per “Schedule A” attached.
3. Amendments following the Public Hearing as per “Schedule B” attached.
4. Bylaw No. 1289-18 being the former land use bylaw and any amendments thereto are hereby repealed.
5. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this _____ day of _____, 2024.

A PUBLIC HEARING was held this _____ day of _____, 2024.

READ a second time as amended this _____ day of _____, 2024.

READ a third time and finally PASSED this _____ day of _____, 2024.

Reeve
Dave Cox

Chief Administrative Officer
Roland Milligan

Attachment
- "Schedule A"
- "Schedule B"

SCHEDULE B

1. Replace Administration Section 19.1 with the following:

SECTION 19 NOTICE OF PROPOSED DEVELOPMENT

- 19.1 Prior to an application being considered for a discretionary use pursuant to Sections 18.10 and 18.15 through 18.21, the Development Officer may require, or the Municipal Planning Commission may direct the Development Officer to require, one or more of the following:
- (a) that a notice be posted in a conspicuous place on the parcel upon which the proposed development is situated not less than ten (10) days prior to the date of consideration of such an application;
 - (b) that a similar notice be published once in a newspaper circulating in the municipal area;
 - (c) that in a hamlet, a similar notice to be sent by mail to all assessed property owners within 30 m (98.4 ft.) or a distance as determined by the Development Authority of the parcel and to those assessed property owners who, in the opinion of the Development Officer, Municipal Planning Commission, may be affected, not less than ten (10) days prior to the date of consideration of the application; and/or
 - (d) that in a rural area, a similar notice to be sent to all assessed property owners of quarter sections adjacent to the development and to those assessed property owners who, in the opinion of the Development Officer, Municipal Planning Commission, may be affected, not less than ten (10) days prior to the date of consideration of the application.

2. Replace Section 48.27 and 48.28(j) with the following:

48.27 Prior to redesignation to Rural Recreation 1 or Rural Recreation 2, the proponent shall conduct an open house with all adjacent property owners and all residences along the access road(s), as determined by the Development Officer, to the proposed development site.

48.28(j) analysis of impact on adjacent property or structures including a locational plan that includes distances to all other development and the location and number of residences along the access road(s), as determined by the Development Officer, to the proposed development site.

CHIEF ADMINISTRATIVE OFFICER'S REPORT

March 23, 2024 to April 5, 2024

Discussion:

March 26	Council Committee and Council Meetings
March 27	Joint Use Planning Agreement (MD and LRSD) Internal Mtg
March 28	MD Organizational Assessment Zoom Mtg.
March 28	Capital Project Status Update Mtg.
March 28	Pincher Creek Regional Emergency Advisory Committee Mtg.
March 29	Good Friday
April 1	Easter Monday
April 2	Meeting with Cowley Lions Club Reps., Re: Campground Update
April 2	Mtg. with AEPA Minister Schultz
April 2	PRFA Dam Mtg. with Staff
April 2	Joint Use Planning Agreement (MD and LRSD) with LRSD Rep
April 2	Subdivision Authority Mtg.
April 2	Municipal Planning Commission Mtg.
April 3	Staff Luncheon for Mike Killoran
April 4-5	Vacation

Upcoming

April 8	Senior Mgmt. Team Meeting
April 9	Council Committee and Council Meetings
April 10	JHSC Mtg.

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period March 23, 2024 to April 5, 2024.

Prepared by: CAO, Roland Milligan

Date: April 3, 2024

Respectfully presented to: Council

Date: April 9, 2024

ADMINISTRATIVE SUPPORT ACTIVITY

March 22, 2023 to April 3, 2024

Correspondence from last Council:

- Pincher Creek Curling Club
- Ag Society Letter of Support

Advertising/Social:

- Climate Risk Assessment Homeowner Checklist
- Oldman River Health Advisory Council Meeting
- Easter Eco Centre Hours
- Volunteers Needed for Day on the Creek
- National Volunteers Week
- Lundbreck Citizens Council Fundraiser
- Employment Opportunity – Parts and Order Desk Specialist

Other Activities:

- Newsletter
- Organizing for By-Election
- Council Package/Meeting
- Assisted HR with Postings for Open Positions
- Updated ASB Term of Reference

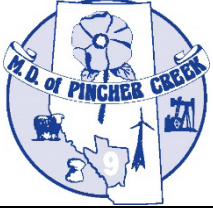
Invites to Council:

Upcoming Dates of Importance:

- Regular Committee, Council – April 9, 2024
- Special Council Meeting (Tax Rate Bylaw) – April 16, 2024
- Volunteer Appreciation Event – April 18, 2024
- Regular Committee, Council – April 23, 2024
- Trade Show – April 26 and 27, 2024

Recommendation to Council

G4b

TITLE: QUEST Net Zero Communities Accelerator Benchmark Score			
PREPARED BY: Tristan Walker		DATE:	
DEPARTMENT: Municipal Energy Projects			
Department Supervisor	Date	ATTACHMENTS: 1. QUEST Scorecard 2. Benchmark Final Report	
APPROVALS:			
<u>Tristan Walker</u>		<u>Roland Milligan</u>	
Prepared by	Date	CAO	Date

RECOMMENDATION: That the Council for the MD of Pincher Creek receive this report as information.

BACKGROUND:

The Town and MD of Pincher Creek signed onto the Prairies Cohort of the QUEST net zero communities accelerator program in the summer of 2023. This program focuses more on wholistic regionally and community energy as opposed to the corporate energy work that has been done in the organization over the last 3 years. Along with 5 other municipalities throughout Alberta, the Town and MD are working with QUEST who will support them in conducting a baseline community energy analysis to identify opportunities for improvement. From these opportunities, QUEST will work with the Town and MD to develop recommendations for programs, policies, and focus areas to improve the score.

The Town and MD, along with Fortis and Apex underwent a baseline survey to understand the current state of affairs within the region with respect to Energy. The region achieve a score of 43% with highlights including:

- Empowered multi-sectoral team driving community energy goals
- Engaged community organizations
- Corporate energy and emissions work is ongoing
- Local government has taken initiative to fund corporate energy projects
- Landfill diversion programs
- Active transportation infrastructure (Walking paths)

Notable opportunities for improvement include:

- Staff training around community energy and climate resiliency
- Community energy inventory and mapping

Recommendation to Council

- Community wide economic analysis for energy
- Public engagement on energy and land use
- Energy load management programs
- Public engagement on the relationship between energy and water

Several of these opportunities are being addressed through further work in this program. This includes a community energy inventory and energy mapping exercise. Following that, QUEST will conduct a workshop on a community energy and emissions plan to support the development of recommendations to include within future planning documents. They will also conduct an economic impact assessment, and close out with an updated benchmark to outline what our new score looks like.

This process is expected to run until March 2025, with the bulk of work coming in the summer of 2024. As the Energy Project Lead's contract is coming to an end in May 2024, there is discussion about who will take on the lead of this project or if a contractual arrangement can be implemented to continue the project through existing personnel.

FINANCIAL IMPLICATIONS:

Budget for contracted work to complete the project expected to cost approximately \$6,000.

Fw: Tourism Assessment Survey for Lethbridge

Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

Wed 2024-03-27 9:36 AM

To: Roland Milligan <AdminCAO@mdpincercreek.ab.ca>

Council - action next meeting

Jessica McClelland

Executive Assistant

Municipal District of Pincher Creek No. 9

1037 Herron Drive, PO Box 279

Pincher Creek, AB T0K-1W0

Phone: 403-627-3130

Communications@mdpincercreek.ab.ca

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From: H3TDA Admin <admin@twin3.ca>

Sent: Wednesday, March 27, 2024 9:03 AM

To: H3TDA Admin <admin@twin3.ca>

Subject: Tourism Assessment Survey for Lethbridge

Members – we are sharing the below Survey link for those who may not have already received it!

Victoria Chester

Director of Advancement

Highway 3 Twinning Development Association

403-929-3593

admin@twin3.ca

VISIT OUR WEBSITE AT: www.twin3.ca



AND FOLLOW US! www.facebook.com/twin3.ca/

Subject: Tourism Assessment Survey for Lethbridge

Oki and good morning community partners,

Thank you in advance for completing this survey to assess tourism in Lethbridge.

<https://survey.alchemer.com/s3/7758330/DestinationNEXT-2-0-Lethbridge>

Below is additional information but please don't hesitate to contact us if you have questions or concerns. Feel free to forward this information to any on your team or in your network that you believe would be interested in sharing their feedback.

Tourism Lethbridge is embarking on an important assessment of how Lethbridge scores as a visitor destination. We have contracted the expertise of MMGY NextFactor and Destinations International for their diagnostic tool called DestinationNEXT. We are in the company of over 375 other destinations worldwide who have undertaken this assessment, and as such, we feel the tool has been tried and tested, and the methodology is sound.

The assessment is a benchmark survey of key stakeholders in tourism, business, education, and government who are impacted by Lethbridge's ability to attract and inspire visitors to our community. The results of the survey will essentially be a report card for the health and benchmarking of our destination. We will present the results and discuss them further with those in attendance at our upcoming workshop in the fall. As a key civic leader and stakeholder in the visitor economy, we are asking for your participation in this important assessment.

The survey is comprehensive. Questions represent a broad set of topics addressing various elements of our community including elements which may seem beyond the scope of Tourism Lethbridge's work but are relevant to visitors' experiences. The survey should take approximately 20 minutes to complete. If you require more time to complete the survey, you can also save it and return to it later which is why your email is requested.

Please be assured that your responses will remain anonymous. To develop the most accurate picture, it is important that you answer the survey as you see Lethbridge today. Our hope is that the findings of this survey will spark a thoughtful, productive conversation about our future as a destination and will form the basis for a tourism strategy that will help guide Lethbridge into the future.

To access the survey, please visit: <https://survey.alchemer.com/s3/7758330/DestinationNEXT-2-0-Lethbridge>.

The survey will be available for your participation until May 13, 2024, but we urge you to complete it as soon as possible to ensure you meet the survey deadline.

Please join us on April 23, 2024 for a [Tourism Town Hall](#) sponsored by Westjet, Travel Alberta, the Tourism Industry Association of Alberta (TIAA) and Indigenous Tourism Alberta (ITA). They will share information on the 10-year tourism strategy and how we all play a role in growing the visitor economy in Alberta.

Thank you for your time and participation,
Erin

Erin Crane
Chief Executive Officer



Website: tourismlethbridge.com

Phone: (403) 394-2403

Cell: (403) 315-1725

Address: 2805 Scenic Dr. S Lethbridge, AB T1K 5B7



Beaver Mines community/park cleanup

Beaver Mines Community Association <beaverminescommunityassoc@gmail.com>

Mon 2024-04-01 8:30 AM

To: Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

Cc: davidcox222@gmail.com <davidcox222@gmail.com>

Good morning:

Would the M D provide the Beaver Mines community with assistance with spring cleanup? For the community at large pickup of waste that property owners set out in front of properties? Or one or two large bins for property owners to deposit unwanted items?

The community is planning on a park cleanup on the Saturday of the May 20th long weekend. Having bins available or refuse collection the week after would be ideal. Or whatever the M D suggests.

In the past the M D has provided the community association with \$\$\$\$ for lunch for community members for the park cleanup day. Hopefully the M D will be willing to do this again.

Thank you

Rick Czarny

President

Beaver Mines Community Association